

Meeting of the

AUDIT COMMITTEE

Tuesday, 15 December 2009 at 7.30 p.m.

A G E N D A

VENUE

Meeting Room M71, Seventh Floor, Town Hall, Mulberry Place, 5
Clove Crescent, London, E14 2BG

Members:	Deputies (if any):
Chair: Councillor Fazlul Haque Vice-Chair: Councillor Helal Abbas	
Councillor Stephanie Eaton	Councillor M. Shahid Ali, (Designated Deputy representing Councillors Fazlul Haque, Helal Abbas, Clair Hawkins and Denise Jones)
Councillor Clair Hawkins	Councillor Lutfa Begum, (Designated Deputy representing Councillors Fazlul Haque, Helal Abbas, Clair Hawkins and Denise Jones)
Councillor Denise Jones	Councillor Rupert Eckhardt, (Designated Deputy representing Councillor David Snowdon)
Councillor Abjol Miah	Councillor Harun Miah, (Designated Deputy representing Councillor Abjol Miah)
Councillor David Snowdon	Councillor Abdul Munim, (Designated Deputy representing Councillor Abjol Miah)
	Councillor Muhammad Abdullah Salique, (Designated Deputy representing Councillors Fazlul Haque, Helal Abbas, Clair Hawkins and Denise Jones)

[Note: The quorum for this body is 3 Members].

If you require any further information relating to this meeting, would like to request a large print, Braille or audio version of this document, or would like to discuss access arrangements or any other special requirements, please contact: Zoe Folley, Democratic Services, Tel: 020 7364 4877, E-mail: Zoe.Folley@towerhamlets.gov.uk

LONDON BOROUGH OF TOWER HAMLETS

AUDIT COMMITTEE

Tuesday, 15 December 2009

7.30 p.m.

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Chief Executive.

3. UNRESTRICTED MINUTES

To confirm as a correct record of the proceedings the unrestricted minutes of the ordinary meeting of the Audit Committee held on 29th September 2009.

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AFFECTED**

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4. DEPUTATIONS AND PETITIONS

To receive any deputations or petitions.

**PAGE
NUMBER** **WARD(S)
AFFECTED**

5. UNRESTRICTED AUDIT COMMISSION REPORTS FOR CONSIDERATION

Nil items.

6. UNRESTRICTED TOWER HAMLETS ITEMS FOR CONSIDERATION

6.1 Quarterly Internal Audit Assurance Report September 2009 - November 2009 (AC/001/09)

11 - 38

To note the contents of the report and to take account of the assurance opinion assigned to the systems reviewed during the period.

6 .2 Annual Internal Audit Report for Schools – 2008/09 (AC/002/09) 39 - 50

To note the contents of the report and to take account of the matters raised by audit in each of the 12 areas examined by audit.

6 .3 Annual Governance Statement for the 2008/09 Accounts Update (AC/003/09) 51 - 66

To note the action in dealing with the issues raised on the annual governance contents of the report.

6 .4 Update on Risk Management (AC/004/09) 67 - 76

The Audit Committee is asked to note:

- the contents of the report; and
- the actions planned over the next year to embed risk management in section 8 of this report.

6 .5 Revised Internal Audit Plan 2009/10 (AC/005/09) 77 - 114

To note the contents of this report and to endorse the changes to the 2009/10 internal audit plan.

6 .6 Progress on National Fraud Initiative 2008/09 and Anti Fraud Update (AC/006/09) 115 - 128

To note the contents of the report.

6 .7 Treasury Activity for Period Ending 30th November 2009 (AC/007/09) 129 - 134

To note the contents of the report.

7. ANY URGENT UNRESTRICTED BUSINESS

8. DATE OF NEXT MEETING.

The next meeting of the Audit Committee will be held on Tuesday 30th March 2010 at 7:30pm.